

REGISTRATION

At all time you are required to provide:

1-DEPOSIT

- A deposit (a half month) must be paid to Little Paris Daycare
- The deposit will be kept until the child last enrollment at which time the deposit will complete the last month 's fee or be refunded to the parents if the last month fees are paid.
- One calendar month (30 days) written notice must be given before withdrawing your child. If sufficient notice is not given one full month of tuition shall be due to the daycare, whether or not the child remains in attendance for the balance of the month and deposit will not be refundable.

2-CHEQUES

- The daycare requires 6 posted cheques (fees are due on the first of every month)
- Cheques be made to Little Paris Daycare
- All NSF, will be charged \$20.00 (service charge)

3-All registration package with up-to -date information

4- A picture of your child (any kind)

-Disclosure :

- Any medical /behavioral issues should be aware of
- To provide all physical conditions, challenges that may affect your child
- The Little Paris Daycare will not be held responsible for any injuries or illness that may be the result of false information given at the registration

Late pick up , ABSENCE,CLOSING DATES

- The staff would have to stay overtime, the center will charge the parents a late pick up fee based on the length of the tome after closing time (5:30 pm) (see the posted notice)
- The Little Paris Daycare is open in summer time (unless unforeseen circumstances) , we still need a full monthly payment regardless of number of days attended in the month (there is no refund for sick days or any absence due to personal reasons , holiday , vacation..)
- In event of a long absence ((one month or more) , your child 's spot will not be held until full payment is made during absence
- Please , note that part time days of care do not change because of children illness , family holidays
- Notify the Centre in advance of any lateness
- We are closed on statutory holidays , Easter Monday and week-end.
- We are closed on pre-arranged holidays

NAME

SIGNATURE

DATE

Termination of services

The center is committed to providing a caring and supportive environment to families. However, termination of services may be required if:

- Fee for services are not paid and suitable arrangements cannot be agree upon or
- The Center is unable to satisfactory resolve an issue with the enrolling family
- Legal custody of the child has changed
- A family member harasses, threatens, abuses or commit a violent act towards anyone involved in the center
- A team meeting is unable to resolve late pick up
- The child's behavior is severely disruptive or physically threatening threatening to the well being and safety of the other children and staff

NAME:

SIGNATURE

DATE

